



## Community Partner – Event Agreement Form

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Zoocheck thanks you for your interest in hosting an independent third-party fundraising event to benefit wild animals. Events such as yours are important in our efforts to raise funds and awareness about the plight of wildlife.

We ask that you complete this form as we want to ensure that we have enough information to be able to support and promote your event. We also want to make sure that you have an understanding of how we can assist your fundraising efforts. We look forward to working with you, and again, thank you for your support!

**Events must raise a minimum of \$500 for Zoocheck's campaigns.**



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## General Information

Contact Name	
Mailing Address	
Phone #	Home: _____ Business: _____ Cell: _____
Email Address	

## Event Description

Name of Event	
Event Description	
Inspiration for Event	
Event Organizer	
Date & Time of Event	
Address of Event	
# of Attendees Expected	



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Please know that we are very grateful for your desire and willingness to support Zoocheck's animal welfare campaigns through your fundraising event. It truly makes a difference in the lives of animals. To support you, and avoid any misunderstandings, we ask that you take a few minutes to review the terms and conditions below. If you have any questions, please contact us at [zoocheck@zoocheck.com](mailto:zoocheck@zoocheck.com)

## Terms and Conditions:

1. Fundraising activities must be legal and ethical, and the public perception of the activity must not be injurious to Zoocheck (such as: a pig roast or hunting party).
2. All events supporting Zoocheck must have an accompanying Community Partnership Events Agreement.
3. Zoocheck will provide information about our campaigns and will have material that you can distribute at your event.
4. A Zoocheck representative will attend the event and make a presentation. We will bring all necessary A.V. equipment.
5. The event must meet criteria set by the appropriate municipal/provincial governments if such criteria exist.
6. All events must take place within the Greater Toronto Area
7. Zoocheck cannot provide funding or cover any costs associated with the event.
8. Zoocheck requires a deposit of 50% of the minimum donation (\$500), which is \$250.
9. As required by the Canada Revenue Agency, Community Event organizers should clearly state – in any public statements - the allocation of proceeds from the event.
10. Zoocheck accepts *credit card payments*, as well as *cheques* and *cash*; our donation forms will state this.
11. All event proceeds being contributed to Zoocheck must be received within 30 days of the event.
12. Zoocheck will provide all donations over \$5 with a Charitable Tax Receipt, once the funds has been received by Zoocheck



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To facilitate the Tax Receipt process, we need your assistance in providing a listing of all the contact information of the supporters as well as what they contributed.

I have read & agreed to the preceding Community Partner - Events Agreement Form.

\_\_\_\_\_  
Event Organizer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Official Representative, Zoocheck

\_\_\_\_\_  
Date

Please email or mail to:

Zoocheck  
788 ½ O'Connor Dr.  
Toronto, ON M4B 2S6  
[zoocheck@zoocheck.com](mailto:zoocheck@zoocheck.com)

